

Teri Kowiak Studio Policies

Lesson Fees

- Lesson fees: \$60/45min, \$75/60min and \$90/75min.
- Payment can be made using cash, check, or electronically through Zelle.
- Payment is due the day of the lesson. A \$5 fee will be added for late payment.

Lesson Time Management

- Running late? Please call or text. Leave a message if you call.
- For in-person lessons, please wait outside if you happen to arrive more than five minutes early to your lesson. If you cannot wait outside (due to inclement weather, etc.), ring the bell.
- For Zoom lessons, I will consider you a no-show at 10 minutes past the lesson start time. Payment for this lesson will be due.

Scheduling

- Students may choose a regular weekly time for their lessons or schedule week-to-week.
- Students with regular lesson times are expected at those times. A no-show at your regular time will result in full payment due.
- Schedule future lessons during the last few minutes of lesson time, by emailing me at teri_voicestudio@hotmail.com, or via my scheduling tool: <https://teri-kowiak.youcanbook.me/>
- Contact me 24 hours in advance to change a set lesson time, or it will be counted as a canceled lesson and full payment is due.

Canceling Lessons

- 24-hour advance notice is required, or payment for the missed lesson is due.

Feeling sick on your lesson day? Please contact me as soon as possible. I may prefer not to see you and will waive the cancellation fee.